



Government of West Bengal
Office of the Principal, Kanyapur Polytechnic

P.O. Ramkrishna Mission Ashram, Asansol -713305, Dist Paschim Bardhaman, Phone No.: (0341) 2253373
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OFFICE ORDER NO. KP/18-19/29

Date: 28-01-2019

OFFICE ORDER

This Committee is formed as per guidelines from AICTE approval process hand book for the academic year 2018-19 and the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) act, 1989, No. 33 of 1989, an dated 11.09.1989.

SC/ST COMMITTEE

Sl.No.	Name of the Staff Member	Designation	Caste	Duties to be performed
1.	Shri Sudipta Khan	Lect. in Mech. Engg.	SC	Co-ordinator
2.	Smt. Sharmistha Mandal	Lect. in C.S.T.	OBC	Member
3.	Shri Swapan Maji	Workshop Instructor	SC	Member
4.	Shri Swapan Hembram	Head Clerk	ST	Member
5.	Shri Biplab Barua	U.D.C.	ST	Member
6.	Shri Mahesh Prasad	Group-D	SC	Member

The SC/ST committee will monitor and endeavor to resolve issues/grievances relating to SC/ST students and staff at the Institute level. The complaint if any will be forwarded to the said Committee by the Principal. The said Committee will look into the complaint and call the concerned complaint personally for hearing the grievance.

The Coordinator of the committee will forward their report in the sealed envelope to the Principal within one week from the date of the receipt of complaint.

(Soumitra Bandyopadhyay)
Officer-in-Charge

Copy to:-

1. All HODs and concern staff member for information and circulation.
2. All Notice Board for display.

Soumitra Bandyopadhyay
28/01/19
Officer-in-Charge
Kanyapur Polytechnic
Govt. of West Bengal
Asansol-05, Paschim Bardhaman